

## Town of Ulen Town Council Meeting – 2/25/25 APPROVED

Meeting Time and Location	Attendees (Council Members)			
Notification Posted: Y	P	N	V	(Check present, not present, or virtual attendance)
Date and Time: Feb. 25, 2025 at 6:30	X			Mark Ransom
Location: Ulen Country Club	X			Jennifer Jones
Recorded minutes compiled by: M. Heryn	X			Sheryl Cassis
	X			Mary Ann Heryn
<b>Attendees (Other)</b>				
Bob Clutter				Charlotte Frandsen
Adam Dehart				Kent Frandsen
Margi Walters				Steve Lewis
Luanne Lewis				Emily Brandenburg
John Garber				(one other resident who did not sign in)

### Call to Order

The meeting was called to order at 6:30 pm.

### Planning and Zoning Project Update

Bob Clutter presented the revised and final version of Ulen's zoning ordinance. Mr. Frandsen suggested that the date and version be added to footers on every page. Upon review of the changes made, a motion was made and seconded to adopt the ordinance. All council members voted to adopt it.

Two copies were signed; Mr. Clutter will take it to the Courthouse Recorder's office to get it recorded. Mr. Clutter also requested that the Clerk-Treasurer post the final version on the Town's website.

The next action will be to formally appoint the members of the Board of Zoning Appeals. The Council discussed the required composition of the BZA and the individuals who have shown interest in participating. A letter will be composed and sent inviting these residents to join the Board. The letter will also include a role description, suggested procedures, and expectations.

Another urgent item will be to select a partner who can handle inspections and the issuance of permits. A form will also need to be created to request an appeal. It was agreed that the best option is likely to be an agreement with Boone County. Mr. Ransom agreed to approach them about this. Deb Luzier, the Interim Planning Director for the County, was identified as the person we will contact. Candidates included residents Adam DeHart, Margi Walters, John Garber, and Charlotte Frandsen, as well as current council members.

### Annual Activities

**Several tasks needed to be completed for the beginning of 2025:**

- Mark Ransom was unanimously re-elected as President of the Town Council for 2025.
- The annual Anti-Nepotism Declaration was signed by all council members.
- The annual Clerk-Treasurer salary ordinance was signed.

## Old Business

### Treasurer's Report

- Prior meeting minutes from January, 2024, were approved and signed.
- January reconciled financials were presented and approved. Vouchers were approved and signed for storage facility rental, legal services, membership and training services from professional associations, insurance, office supplies, trash pickup and legal advertising.

The total receipts and disbursements were as follows:

<b>January Receipts</b>
\$7,794.27
<b>January Disbursements</b>
\$28,227.75
<b>Ending January Balance</b>
\$453,597.70

- Ms. Hery reported that the Annual Financial Report was complete and ready for submission to the state as soon as the advertisement has been published in the Lebanon Reporter.
- Ms. Hery also noted that the rental facility invoice was for the second half of last year, and a new invoice is likely to be issued for 2025. She will ask them to send the invoice for the entire year to take advantage of the discount offered if we pay in advance.

### Entryway

With the weather warming up, the Council discussed the need to begin the process of ordering remaining landscaping materials. Also Ms. Hery is working on a request for quote for the signage.

### Grant Funding

The Community Crossroads grant application for road resurfacing has been completed and submitted. We have been advised to start gathering quotes, and Mr. Parks is beginning that process.

### Lead Pipes

No update was offered on this topic.

### Security Cameras

Ms. Brandenburg from Ulen Country Club joined the meeting to hear more and offer some thoughts on the topic of security cameras. She mentioned that some items appear to have been removed from the clubhouse basement, and then apparently were returned. She requested that when a vendor is identified, the club would like us to consider adding cameras to the employee and pro shop parking areas, as well as doors to the clubhouse that are not easily seen. Mr. Ransom is continuing discussions with his contacts to see what the approximate costs might be. Steve Lewis suggested that we call Meridian Hills, as they have such a security system and may have advice to share.

The Council also discussed whether an additional defibrillator would be of benefit. No decision was made, as the club already has one.

*Clerk Treasurer Training*

Ms. Herry will attend the ILMCT conference which will be held on March 16<sup>th</sup> through March 20<sup>th</sup>.

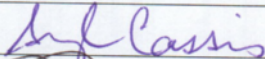
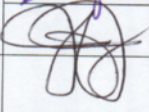
**New Business**

No new business was discussed.

**Adjournment**

The meeting was adjourned at approximately 7:45.

**Approvals:**

Council Member Approvals:	
Attested by Clerk Treasurer:	 <i>maybenky</i>
Date Approved:	<i>3/25/25</i>