

Town of Ulen Council Meeting – 1/27/26 APPROVED

Meeting Time and Location	Attendees (Council Members)			
Notification Posted: Y	P	N	V	(Check present, not present, or virtual attendance)
Date and Time: Jan. 27, 2026 at 6:30	X			Mark Ransom
Location: Ulen Country Club	X			Jennifer Jones
Recorded minutes compiled by: M. Herny	X			Sheryl Cassis
	X			Mary Ann Herny
Attendees (Other)				
Helen Million (v)			John Garber (v)	
Margi Walters (v)				

Call to Order

The meeting was called to order at 6:30 pm. Virtual attendees were admitted to the meeting.

Old Business

Treasurer's Report

- Prior meeting minutes from December, 2025, were approved unanimously and signed.
- December reconciled financials were presented and acknowledged. Notable transactions included the County's settlement check (approximately \$29,000) which was expected but not received by the end of the year, and will therefore appear on January's report.
- Vouchers were approved and signed for trash, legal fees, the Treasurer's bond renewal, snow removal and salting, insurance, utilities, annual fire protection services, and the upcoming payroll. Ms. Herny explained that the SBOA does not require a voucher for payroll, since this is established by ordinance, but provided one this month so that the council can see the total impact of the Town's portion of Social Security/Medicare. There was some discussion about the quality of snow removal, as several driveways were blocked. Mr. Ransom offered to contact the vendor to ensure this is avoided in the future.
- Ms. Herny mentioned that the expected requirement to report encumbrances appears to no longer be part of the Annual Financial Report process (although the requirements for allowing it appear to be unchanged). A question was sent to SBOA about this, and they have confirmed that nothing needs to be added to the AFR.
- The Council reviewed the Annual Financial Report, which has been prepared and uploaded to Gateway but is not yet submitted. Questions were asked about some transactions, and they were explained satisfactorily. The Council unanimously approved the draft. Ms. Herny will submit the final version and run the appropriate public notice in the paper.
- The total receipts and disbursements for December were as follows:

December Receipts
\$8,393.83
December Disbursements
\$9,694.81
December Ledger Balance
\$499,259.67

Sewer Repairs and Lead Pipe Notifications

No update has been provided by the City or Lebanon Utilities about sewer repairs. A brief discussion was held about recent letters sent pertaining to the possibility of lead pipes in the Town. This is similar to last year's communication on this topic, and so far no resident has had help identifying these pipes, as far as we know. We will keep the dialog going with the utility company, however, as the open communication has been productive.

E-Bike/Scooter Ordinance

Mr. Ransom mentioned that Lebanon is planning to adopt an ordinance similar to Carmel's for these vehicles. If this occurs, Ulen will likely adopt Lebanon's version to ensure alignment. We will continue to stay in communication with Bob Clutter about the status of this ordinance.

Streetlight Maintenance

No invoice from SetCo has as yet been received for streetlight work completed a few months ago. Ms. Herry suggested we reach out to the Country Club's accountant as the club may have paid for the recent work, which involved lights in their parking lot. Ms. Herry or Mr. Ransom will check on this.

Entryway Signage Project

The actual signage location and affected utilities have been marked. Snow has delayed progress for the moment. A slight adjustment to the position of the sign was needed to avoid existing underground structures; our main concern is to ensure that the new sign does not obstruct views at the intersection.

The next step is to approve stone to be used. The vendor also asked about where to dump dirt when excavation begins. Mark and/or Adam will respond to this question; we need to know how much dirt and the likely quality of it. We may talk with Gabe Smoot about whether he can collect and use it.

The sign builders asked for confirmation of the font to be used for lettering. Ms. Herry provided the font name and discussed using slightly larger first letter caps, similar to the way names were shown on the Centennial book. Mr. Ransom suggested we ask the sign maker to make sure there is no sizing impact. Ms. Jones also mention she preferred not to use an ampersand but would rather see the word "and" used as it is less informal. The Council agreed to ask the sign maker's designer for opinions.

Truck Signage

No progress was made on installing additional signage, due to weather conditions.

Security Cameras

The agreement with Ulen Country Club regarding security cameras has not yet been returned to the council.

Mr. Ransom agreed to follow up on any training needed for the security software, although he recently used same system for his own business and is pretty familiar with the capabilities. Ms. Herry asked about protocols for reviewing footage, and whether we should proactively review it, weekly or monthly, since it is only kept for a limited time. Mr. Ransom mentioned that in his experience it is not reviewed unless an incident occurs. However, we do need to notify residents that they can alert us if there is a concern that needs to be investigated. Ms. Herry also reminded the Council that there are still significant funds in the Public Safety account that are available for use, should we decide to add cameras.

Painted Crosswalk Lines

No progress was made concerning the addition of crosswalk lines at the entrance to Memorial Park. Mr. Ransom will send some vendor information so that we can begin gathering quotes. A concern is that it is difficult to paint a street that is the only way in and out of the neighborhood – it requires time to dry, and may need to be done one lane at a time.

Plan Commission and BZA Activity

The requested website page has not yet been completed; Ms. Heryn will work on that as soon as the annual report has been finalized. We will then send notification to residents who wants to file an exception. A new version of the application has been provided.

New Business

ADA Coordinator Training

Ms. Heryn mentioned an ADA course that was recently offered by AIM. We will check to see if Mr. Ransom (current ADA Coordinator) can sign up to see the recorded webinar.

Upcoming Elections

Significant discussion occurred around the procedures for signing up for election/re-election to the Council. Ulen’s Town Council has traditionally been deliberately non-partisan, and current members have registered as Independent, rather than selecting a party, to ensure there is no primary required. Recent changes in election law has made this a bit more confusing, as council members are hearing different instructions this year. Mr. Ransom and Ms. Jones agreed to meet with Lisa Bruder to clarify the best way to preserve our non-partisan structure while still allowing new candidates to run for office. The Council also confirmed that the Lebanon Reporter incorrectly listed Mr. Ransom as running for a “Ulen Township” office (there is no Ulen Township). Once we are clear on the procedure, we will send out a communication to residents who may have interest in running for office.




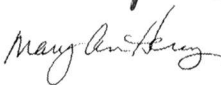
Questions from Participants

There are ongoing concerns about dogs off-leash in yards without electric fences. Mr. Ransom will follow up with the owner in question.

Adjournment

The meeting was adjourned at approximately 7:34.

Approvals:

Council Member Approvals:	
Attested by Clerk	
Treasurer:	 
Date Approved:	2/24/2026

