

Town of Ulen Town Council Meeting – July 23, 2024

Meeting Time and Location	Attendees (Council Members)			
Notification Posted: Y	P	N	V	(Check present, not present, or virtual attendance)
Date and Time: July 23, 2024, 5:30	X			Mark Ransom
Location: Ulen Country Club	X			Jennifer Jones
Recorded minutes compiled by: Jennifer Jones and M. Herny	X			Sheryl Cassis
	X			Mary Ann Herny
Attendees (Other)				
Bob Clutter Team			Steve Million	
Charlotte Frandsen			Helen Million	
Sue Ritz			Kent Frandsen	

Call to Order

The meeting of the Plan Commission was called to order at 5:30.

Planning and Zoning Project – Meeting of the Plan Commission

The Plan Commission Board began by nominating the following officers:

- Kent Frandsen was elected as President
- Mark Ransom was elected as Vice President
- Jennifer Jones was elected as Secretary

With all statutory requirements being met and a quorum present, a motion was made and seconded to elect these officers. The vote passed unanimously.

The Board discussed the draft version of the plan. While several appointed members of the commission were not in attendance, it was agreed that the document aligned with the intent of the Town and any further changes can be made at a subsequent meeting. One error was noted and Mr. Clutter's team agreed to correct the error. A motion was made and seconded to adopt the plan with the correction. The vote passed unanimously.

The next step will be to begin drafting an ordinance for ensuring the plan is implemented. The Town will request public comment and several ideas were discussed about various ways to inform residents and get other Plan Commission members engaged. Mr. Clutter agreed to have a draft of an ordinance ready for review within two weeks. This will be posted on the Ulen website and forwarded as requested to residents.

It was noted that it may be unrealistic to expect residents to have meaningful input by offering the ordinance itself, and it would be preferable to send email messaging that explains some of the types of issues/restrictions that may be considered. This would give participants a starting point and stimulate further thought and discussion. Mr. Frandsen agreed to offer a set of possible discussion points for this purpose.

The Plan Commission meeting is already set for August 27th at 3:00 to begin work on zoning parameters. Ms. Herny agreed to notify residents and Plan Commission members several times to ensure good participation.

Town Council – Regular July Meeting

Old Business

Treasurer's Report

- Prior meeting minutes (June of 2024) were approved and signed.
- Reconciled financials were presented from June and approved.
- Vouchers were approved and signed for a number of invoices. Total of all account balances at the end of June was \$450,645.86, including checking, money market and investment accounts. Receipts for June were \$72,431.32 (including biannual settlement and a supplemental check from the county), and disbursements totaled \$8,912.28.

The first draft of the 2025 budget was presented. The Board suggested minor adjustments to the funds used for entryway landscaping, and approved the draft unanimously (with changes) for submission to the State. The draft will be posted on Gateway and publicly available by August 17th. The required public hearing will be conducted during our regular meeting on August 27.

Ms. Herry updated the Council on requirements and answers to their questions about obtaining credit cards for selected council members. She will work on completing our application(s) in August.

811 Services

There were no updates about the new vendor for 811 service. Mr. Ransom agreed to call the company again to move this along.

Grant Funding for Entryway, Electric Charging Station, and Recycling Project

No meeting has yet occurred with Mr. Messenger to determine how much of the entryway work and ongoing maintenance might be possible from Lebanon's Parks department.

Ms. Herry reported that after a discussion with Anne Patterson, the Ulen Country Club Board did not appear to have any interest in pursuing the grants for an electric vehicle charger or offering space for a recycling dumpster on the property. Mr. Ransom offered to follow up with them.

It was mentioned that we believe our current trash pickup service is taking all trash to a facility that automatically sorts and recycles what is received – if true, this means recycling is being provided without the need for resident sorting or any additional pickup fees. The Council agreed to verify this before making any further attempt to provide additional recycling service.

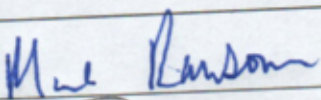
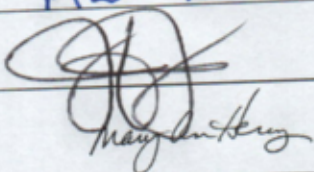
New Business

Mr. Ransom noted that after storms there is often a need to dispose of debris. He believes we may be able to contract with Lebanon to assist with pickup and will explore this.

Adjournment

The meeting was adjourned at approximately 7:30.

Approvals:

Council Member Approvals:	
	
Attested by Clerk Treasurer:	
Date Approved:	8/27/24