

Town of Ulen Board Meeting – October 25, 2022

Monthly Meeting	Attendees
Date and Time: 6:30 PM, Oct, 2022	Steve Lewis
Location: Ulen Country Club	Elmer Parks
Notes Compiled by: Mary Ann Herny	Mark Ransom
	Bob Burgun
	Jennifer Jones
	Helen Parks
	Sheryl Cassis

Call to Order

The meeting was called to order at 6:30.

Minutes from last meeting were approved.

Treasurer's Report

No update provided.

Old Business

Streetlights

- The new photocell has not yet arrived. In the meantime, lights will either need to stay on at all times or stay off. The Board recommends keeping them on, as the street is really dark at night, and the daylight hours are shorter.

Elmwood Bridge

- Jason Jones has agreed to lead the effort to liaison with the city as the bridge work begins. He agreed to attend a meeting to discuss this, but has provided no update yet on current plans. The Town wants to ensure curbs and pavement are protected (or restored) and impact to the neighborhood is minimized. Jason will identify appropriate points of contact and share with the Council.

Board Transitions

- Steve Lewis mentioned that the county has transition requirements for incoming officials. However, the requirements were not described. The Board agreed that we need to conform to these requirements.
- Historical documents will be moved to the storage location so that all are available to incoming members. Rubber tubs were recommended, as paper boxes will disintegrate over time.
- A list or spreadsheet of critical contacts needs to be created for incoming council members. The Board agreed to begin this process.

Trash

- Waste Management has still not begun to resolve outstanding issues. Billing is not accurate or in conformance with our existing agreement. Some residents have not had their trash picked up,

and no new bins have been provided. The Town Board is withholding payment until someone from Waste Management addresses these issues.

- We have requested that Jonathan Hughes be assigned as our account manager, as we have a relationship with him.
- Residents should assume service will be unchanged until we are assigned an account manager and have resolved the billing inaccuracies.

Light Post Painting/Flag Replacement

- Light posts continue to be painted by Joe Newsome. Residents should make the effort to say hello and thank Joe for his efforts volunteering for this task.
- Flags are being removed for painting, and fresh flags will be hung for Veterans Day. After that, Christmas wreaths will be hung. All flags (and wreaths) will be stored in the new storage facility after they come down for the season.

Leaf Collection

- Steve Lewis has confirmed that the City is agreeing to pick up leaves on Wednesday for the next few weeks. A two-year contract has been signed with the City for this work.

New Ordinance for Terms of Office

- Additional discussions were held concerning staggering the term of office of some Board members. The goal would be to allow for greater continuity of expertise with overlapping membership. A 2-year election cycle would allow for half the Board to change (potentially) during each election. This will require that an ordinance be written and adopted. The Board agreed to bring this up again when new Council members are in attendance.

New Business

- The Board acknowledged the passing of long-time resident Jerry Kerr. No actions were decided.
- Jennifer Jones recommended developing an ordinance to allow the Clerk/Treasurer to expedite some recurring payments without the current approval process. This would help avoid late fees when some Board members are unavailable. The suggestion was made that regularly occurring payments (such as utilities) up to \$5,000 per month could be made under this ordinance. The Board agreed that this is a useful idea and will discuss this again when new Board members are in attendance.

ACTION ITEMS:

- Follow up on status of ATT work.
- Complete agreement with Waste Management/Ray's
- Install new photocell when it arrives
- Finalize and send resident survey
- Find and share transition requirements
- Move historical documents to the storage facility
- Prepare a list of key contacts for incoming Council members
- Continue development of grant proposal for electrical work
- Continue communications with the city to ensure minimal disruption from bridge work
- Distribute leaf pickup dates

- ❑ Complete work on light posts, lamps and flags
- ❑ Complete and submit 2023 budget

Meeting adjourned at 7:05

cc. Elmer Parks, Steve Lewis, Jennifer Jones, Mark Ransom